

Addendum No. 4: Valpo REC RFP



Project: Valpo REC Project
Owner: City of Valparaiso, Valpo Parks
Owner's Rep: Sports Facilities Company
Date Issued: August 8, 2025

This Addendum is issued in accordance with the provisions of the Documents and becomes a part of the Request for Proposal Documents as provided herein. The information contained herein modifies the original Request for Proposals issued July 8, 2025, and all prior Addenda as applicable. These revisions supersede all previous instructions pertaining to these items. Requirements of the original Request for Proposal Documents remain in effect except as modified by this Addendum. This Addendum shall be reviewed by all parties of interest so that complete allowance is made for all computations, estimates, and contracts and all trades affected are advised in the performance of the work required.

Part 1: RFP response format requirements

RFP responses should be submitted in hard copy only per the RFP in hard copy. Multiple copies are not required, but as many as 5 copies will make it easier for review by the selection committee.

Electronic copies may be requested during the evaluation process.

Part 2: Asbestos clarification

The city intends to contract any required asbestos abatement directly.

Part 3: Pricing Breakdown & Submission

This is a lump sum “all inclusive” proposal for the design build process. Pricing portion of the proposal must be submitted with the qualifications submission but sealed separately for opening after the technical review of qualifications. Per IC 5-30-6-5.

See revised sections below:

Revision Physical Submittal: Contact, Deadline for Receipt of Qualifications, Format

Sealed Qualifications and separately sealed pricing proposals for the Valpo Rec Project will be received at the office of the Valpo Parks Administration Office, City of Valparaiso, 3210 N Campbell, Valparaiso, Indiana 46385, until 10:00am, local prevailing time, on Friday, August 22, 2025.

Revision Evaluation Criteria

Project Budget Compliance - 30 Points

- Points for this criterion will be awarded based on:
- Pricing for this project is a “Lump sum” or “Fixed Price” approach. Points for this criterion will be awarded based on “best value” relative to available funding and maximum leverage of the existing facility.

□ **Revision Qualification and Attachments to SOQ**

Include copies of:

1. Signed Team Declaration form confirming certification and submission items - Exhibit A
2. Sample Design Build contract AIA A141 is the proposed form of agreement between the Owner and Design Build Firm
3. Joint Venture agreement (if applicable)
4. Professional Architectural / Engineering and Contractor’s licenses
5. Qualifications to RFP
6. Preliminary Schedule
7. Separately sealed lump sum price proposal